

# Indiana Dunes State Park Friends of Indiana Dunes, Inc

## Dune Conservation Field Trip Grant 2011-2012 Guidelines

### Purpose

The Indiana Dunes State Park is pleased to offer the Dune Conservation Field Trip Grant to Northwest Indiana educators again in 2011. This grant program, funded by the *Friends of Indiana Dunes, Inc*, is designed to distribute funds to public, private, parochial, or home-school educators interested in taking students on field trips to the Indiana Dunes State Park.

Field trips can engage students in learning about the Indiana Dunes' fish, forest, wildlife, and other natural habitats and their conservation. These learning experiences should support science and other academic concepts being taught in the classroom. Grant funds will give educators the financial means to extend and strengthen student learning experiences outside the classroom.

### Eligible applicants

Any educator in a school or school district in Northwest Indiana (Lake, LaPorte, Jasper, Newton, Porter, and Starke) from kindergarten to grade 12- may apply for the grant. Educators in home-school groups are also eligible. Each grant request shall be for one specific trip or combination of multiple visits to the Indiana Dunes State Park. Educators are encouraged to team up to apply for a grant. For example, two third-grade teachers can take their science classes in the same field trip. Regardless of the number of grades and students included in the application, the total possible award is \$250 per application. Multiple awards will be given out.

### Maximum Grant Amount

The maximum grant award is \$250 per application. Multiple applications will be awarded this year. Additional grant awards may be distributed if funding is available.

### Application Process

Submit completed applications to the Indiana Dunes State Park. Applications will be accepted from April 15, 2011-July 15, 2011. **Faxed or electronic applications will not be accepted.** The Indiana Dunes State Park and Friends of Indiana Dunes will notify applicants by August 20, 2011 about whether their proposal will be funded.



### Eligibility Criteria for Grant Funding

- Grant application is complete and postmarked by July 15, 2011. **Faxed or electronic applications will not be accepted.**
- Grant request is for transportation costs, program fee costs, etc... Food costs associated with the trip are to be covered by other sources or funding. Field trips must involve a minimum of 15 students in kindergarten through grade 12. Pre-K classes are not eligible.

- Planned Field Trip must occur between September 1, 2011 and June 1, 2012 and be scheduled with the Indiana Dunes State Park Interpretive Services. Interpretive program fees at the Indiana Dunes State Park are \$1.00 per student. Gate fees are waived for scheduled programs. Program fees are eligible for grant funding.
- Field trip must address specific science or other academic goals and be connected with classroom instruction. Applicant is responsible for scheduling the field trip. Receiving a grant award does not guarantee a reservation with the Indiana Dunes State Park Interpretive Services, but grant recipients will receive priority reservations with the Interpretive Services.

### **Selection Process**

Indiana Dunes State Park Interpretive Services staff will review all applications to determine eligibility. Final decision will be made by the Friends of Indiana Dunes Board of Directors.

### **Fund Distribution and Grant Reporting**

Prior to the planned Field Trip, each applicant will receive funding by check for the trip. A one page narrative and copies of all program receipts, transportation receipts, etc, must be submitted to the Field trip Grant Coordinator within 30 days following completion of the field trip or no later than June 15, 2011, whichever is earlier. Transportation receipts must include the date of the field trip, who took the trip, actual mileage and the cost of transportation. The narrative must describe what the students learned during the field trip, how it benefited the students and the actual number of students who participated in the field trip.

### **Credit Requirements**

Educators and organizations are encouraged to publicize grant awards. The credit line on press releases or publicity materials should read: The Dune Conservation Field Trip Grant is made possible by the Friends of Indiana Dunes Inc.

### **For More Information Contact:**

Brad Bumgardner, Park Interpreter  
 Field Trip Grant Coordinator  
 Indiana Dunes State Park  
 1600 N 25 E  
 Chesterton, IN 46304  
 219-926-1390  
[BBumgardner@dnr.IN.gov](mailto:BBumgardner@dnr.IN.gov)



**FRIENDS OF**  


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*Indiana Dunes*

**Indiana Dunes State Park  
Friends of Indiana Dunes, Inc  
Dune Conservation Field Trip Grant 2011-2012  
Application**

*(Please print clearly)*

Applicant Name: \_\_\_\_\_

Applicant Position: \_\_\_\_\_

Applicant School Name: \_\_\_\_\_

Applicant School District (if applicable): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ IN Zipcode: \_\_\_\_\_ County: \_\_\_\_\_

Day Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

*(correspondence when school is not in session will occur via email)*

Type of School:  Public  Private  Home School Group (*select one*)

Total number of students (must be 20 or more) who will participate in the field trip: \_\_\_\_\_

Specific grades or classes: \_\_\_\_\_

Grant funds requested: \_\_\_\_\_

Please provide a summary of how grant funds will be utilized. If funds are being used for transportation and program fees, please specify. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If awarded, will this grant be the only source of funding for the field trip? If no, please list other sources. \_\_\_\_\_

What science or academic goals (Indiana Academic Standard) will be addressed by this field trip? Be Specific. \_\_\_\_\_

Briefly describe how the field trip to the Indiana Dunes State Park will connect to the instructional goals stated in the answer above, including any pre- and post- field trip activities that are planned in the classroom. (use additional paper if needed)

I, the undersigned, approve the submission of this application and the implementation of the field trip herein described. If submitted as a home-school educator, I also hereby certify that the transportation for which funding is requested is a part of the students' home-schooling experience. *(All signatures are required for the application to be considered for funding.)*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Authorized School Administrator (or home-school group leader)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and title of School Administrator (or home-school group leader)

**Mail completed application to the Field Trip Coordinator at the address listed below.**

**All applications must be postmarked by July 15, 2011.**

*(Faxed or electronic copies will not be accepted. Incomplete applications will be disqualified for funding.)*

Brad Bumgardner  
Field Trip Grant Coordinator  
Indiana Dunes State Park  
1600 N 25 E  
Chesterton, IN 46304

**FRIENDS OF**  
*Indiana Dunes*



**If you have questions, contact:**

Brad Bumgardner  
219-926-1390

[Bumgardner@dnr.IN.gov](mailto:Bumgardner@dnr.IN.gov)